

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 30th September 2025 at 7pm at the Foreman Carter Centre, Westwoodside.

Present: Cllrs Bond, Booth, Carlile, Cunningham, Farmer, Harris, Holgate, Knowles, Lindley, Martin, Parkin, Thorpe, Skelton and Steers.

Also Present: Ward Cllr Judy Kennedy & 1 resident.

Chairman: Cllr Holgate presided.

Clerk: Deb Hotson

2509/01 All members present.

2509/02 Public Participation – resident attending to observe.

2509/03 To approve the following minutes:

Resolved – approval of the minutes of the Parish Council Meeting held on 22nd July 2025.

Proposed: Cllr Bond, seconded: Cllr Parkin. 12 in favour with 2 abstentions.

2509/04 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Lindley declared a personal interest in agenda item 2509/36.

Cllr Parkin declared a personal interest in agenda items 2509/06 2025/1124, 2509/29, 2509/38 and 2509/39.

Cllr Thorpe declared a personal interest in agenda item 2509/06 2025/1124.

Cllr Harris declared a personal interest in agenda items 2509/06 and 2509/38.

Cllr Carlile declared a personal interest in agenda item 2509/09.

2509/05 To note dispensations given to any member of the Council in respect of the agenda items listed.

Dispensation granted regarding item 2509/13 due to the Parish Council being Sole Trustee of WPFA.

2509/06 **Planning**

a. To note the minutes of the Planning Committee meeting held on 20th August & 24th September 2025.
The minutes were noted.

b. To consider the following planning application received from NLC after the Planning Committee agenda had been issued.

2025/1124 – single storey front extension & increased hardstanding to the front of the property to offset parking spaces lost from the extension at 19 Lowcroft Meadow, Haxey.

Resolved – no objection with the following comments:

The plot is large enough to accommodate the proposal; the design should not impact on the character of the area or street scene. No light or privacy issues to neighbouring properties.

Proposed: Cllr Harris, seconded: Cllr Parkin. All in favour.

2509/07 **Clerks Report**

- a. Correspondence regarding an East Lound Mere/FP. Cllr Skelton to provide the Clerk details for the East Lound Townsman and the Clerk will then pass on details.
- b. Update on East Lound bin re-location. This is still ongoing.
- c. PKF report for the 2024/25 AGAR. Agenda for the next meeting.
- d. ERNLLCA September newsletter.
- e. The Great Grid upgrade – North Humber to High Marnham.
- f. East Lound speed limit concerns.
- g. Annual Police Survey.
- h. CPRE Countrywise Newsletter.

- i. Bus 97 change schedule. Clerk to ask NLC for the latest information to put in the notice boards.

Highways / Neighbourhood Services / North Lincolnshire Council items

2509/08 To receive an update on all outstanding highway issues.

- No further update on Church Street since the Clerk passed on the contact details to a resident on Church Street.
- Clerk to report the damaged salt bin on the junction of Craycroft and Upperthorpe.
- No update on the overhanging trees on Burrells Corner.
- Encroachment of grass on to pavements. Cllr Kennedy has reported this.
- The Clerk has reported the state of repair of the recent re-surfacing of Axholme Road, this is being investigated by NLC along with the state of repair to the pavement on Greenhill.
- Clerk to report the dip across the road between the Church and the water tower on B1397.
- There are brambles on Mill Lane encroaching into the highway. Cllr Kennedy to report.

2509/09 To consider the comments received regarding FP89a determining any actions required.

Cllr Booth declared a personal interest in the agenda item.

Clerk to ask NLC PROW for an update on the issues on FP89 which crosses with a mere.

It was stated that the texture of the laid stones is rough under foot.

2509/10 To determine actions required regarding concerns that the Haxey toilets are not as accessible as they could be and for new signage to be erected to indicate that they are toilets.

Clerk to inform NLC and ask for toilet signage, advise that the toilets smell and what is the current opening and closing times.

2509/11 To consider the state of the parish footpaths determining any actions required.

Clerk to report the following pavements in need of attention to Ward Cllr Kennedy to pass on to NLC:

- Church Street.
- Low & High Street.
- Greenhill.
- The Nooking.
- Haxey Lane.
- Epworth Road - parallel to Cliff House.
- A161 to Graizelound.
- Graizelound Field Road.

Clerk to also ask the question again of NLC Highway to extend the pavement to run along Akeferry Road from Langholme Lane. This is used by children and the elderly and deemed dangerous.

Reports / Updates

2509/12 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Ward Cllr Kennedy updated the Council with the following:

- NLC are promoting Fostering.
- Community Grant Funding and Cadent Energy Funding are available.
- Services are being cut at Scunthorpe General Hospital, Cllr Kennedy asked for any issues or cases to be reported to her.
- NLC are looking for Ambassadors for blood pressure checks, more information is available on the NLC Website.
- Brethergate verge issues are being looked into.
- Residents raised concerns about the play area at Haxey Playing Field is not fenced in, funding is available. It was suggested that NLC place a barrier on the roadside to stop children running from the open gate over the road.

- There are energy saving devices on offer again for those over 66 who have not claimed any devices on the last round. These are available at Epworth Hub on 06/10.
- Residents raised issues regarding the power outages across the parish. This should now be resolved after recent works.
- The speeding issues raised by East Lound residents has been fully investigated and there is not further NLC can do. It was suggested that the Parish Council purchase speed signs, but this has previously been discussed for other areas and the council resolved not to purchase any signage.
- The pavements being eroded by grass which have recently been reported by residents are on a NLC maintenance programme and are monitored annually. Cllr Kennedy suggested that the Clerk engage the Community Payback team. Cllr Kennedy will confirm arrangements. Clerk to add to the next agenda.

2509/13 To receive the minutes and accounting details from the Westwoodside Playing Field Management Committee determining any actions required.

Circulated prior to the meeting. Items noted.

2509/14 To receive an update report on Westwoodside Pond determining actions required.

- Clerk to obtain further quotes to pollard the trees on the site.
- Clerk to resend the email of 15/04 from the Environment Agency regarding dredging options.
- It was agreed that an expert is required to co-ordinate any works. Cllr Steers has a contact and Cllr Harris stated that Finningley Parish Council have recently carried out the same works. Clerk to contact the Clerk and ask for advice and contacts.
- It was suggested that the volunteers offering to cut back the reeds wait further instruction.

2509/15 To receive an update report from the Planting Working Group including the spring bulb display option determining actions required.

The minutes were circulated prior to the meeting.

More planters and water butts are required – these can be purchased using a grant. Cllr Kennedy to confirm what funding is available and Cllr Steers to provide details of requirements.

The spring bulb offer from Birtwhistle Landscaping is to be discussed at the next meeting.

An article to be provided to the Clerk this week asking for more volunteers to join the Planting Group and/or take over the maintenance of a planter.

Clerk to obtain further quotes for the cutting of the Jubilee Woods.

Resolved – winter sustainable plants to be purchased up to a sum not to exceed £300.

Proposed: Cllr Skelton, seconded: Cllr Booth. All in favour.

2509/16 To receive an update report from Dr Dysons Garden Working Group determining actions required.

Item deferred.

2509/17 To receive an update report on the Governance Community Review determining if any further actions are required.

Responses have been received from Lee Pitcher which were noted.

2509/18 To receive an update report on the updating of the Community Emergency Plan determining actions required.

Cllrs Steers, Skelton & Martin met earlier this evening with a representative from Humber Emergency Planning Services who are going to assist in the creating of a draft copy of the plan for the Council.

2509/19 To consider the recommendations from the LWP determining any further actions required.

The recommendations from the LWP meeting were agreed.

The purchase of flagpole via a NLC Community Grant application will be added to the next agenda.

In the meantime, the hamlets will be contacted to see if they would like a flagpole and flag and whereabouts they would be located.

New flags are required to replace some of the current flags, Cllrs Knowles and Carlile to provide this information to the Clerk for circulation.

- 2509/20** To receive an update on the completion of the asset register check sheets determining further actions required.

Clerk to circulate the asset register to all again and the way forward to be resolved at the next meeting.

General Items

- 2509/21** To notify the Clerk of items to be placed on the agenda for the next meeting.

- Community Payback.
- Langholme Lane pavement extension.
- Electric feed pillar for Dr Dysons Garden and the Pinfold.
- Flagpoles & flags – Community Grant Fund.
- PKF External Audit report.

- 2509/22** To notify the Clerk of items to be submitted for inclusion into the next edition of the Arrow.

- Planting Group volunteers/maintenance of planters.
- Remembrance Day Service.

- 2509/23** To determine actions required regarding the Remembrance Day Services including all expenditure required.

The Clerk provided an update on the following items: -

- Two wreaths have been ordered. Cllr Knowles asked if a further wreath can be ordered for the Pinfold. Clerk to ask if a badge of office can be included in the wreaths for next year.
- The road closure has been confirmed.
- The bugler is confirmed for the church. Cllr Martin to provide music at the memorial.
- Cllrs Thorpe, Martin & Bond to assist Cllrs Booth & Lindley putting up the poppies and soldiers. Clerk to also ask the handyman. Date to be agreed at the next meeting for putting the poppies up and taking them back down.
- Clerk to confirm the quote for the bus for 29 pupils and 3 teachers and book.

Cllr Cunningham left the meeting at 8.20pm.

Resolved – a donation of £100 to both St Nicholas PCC and the Methodist Chapel for refreshments.

Proposed: Cllr Parkin, seconded: Cllr Lindley. All in favour.

- 2509/24** To determine actions required regarding the completion of the ERNLLCA & NLC Local Government Reorganisation feedback consultation.

Resolved - the surveys were completed, and the Clerk will submit to the relevant authorities.

- 2509/25** To determine actions required regarding the request to metal detect on parish land.

Resolved – Clerk to pass on Cllr Steers details to the person asking that the use of the metal detector is carried out co-ordination with Cllr Steers. This will be for one person only.

Cllr Carlile stated that the tenant had verbally confirmed to him that this was acceptable.

Proposed: Cllr Booth, seconded: Cllr Martin. All in favour.

- 2509/26** To be notified of the adoption of the Nottinghamshire and Nottingham Waste Local Plan determining any further actions required.

Item noted.

- 2509/27** To be notified of the Tesco Stronger Starts meeting the funder correspondence determining actions required.

Item noted.

- 2509/28** To be notified of the correspondence received from a resident regarding fibre on Upperthorpe Road determining any actions required.

Clerk to contact Quickline to ask for this to be investigated.

2509/29 To consider the request for planning amendment from Haxey Tennis Club determining actions required.

Resolved – the amendment to be completed by Haxey Parish Council and for the cost of £382 to be paid for the application submission.

Proposed: Cllr Booth, seconded: Cllr Lindley. All in favour.

Finance

2509/30 To receive a copy of the Financial Statement up to 30th September 2025.

Resolved – approval of the Financial Statement.

2509/31 To consider the costs to repair the allotment boundary fence.

Three quotes were received.

Resolved – the quote received for £775 was approved.

Proposed: Cllr Skelton, seconded: Cllr Lindley. All in favour.

2509/32 To be notified of the Northern Power Grid Foundation Community Resilience Grant Fund round 6 determining any action required.

Cllr Skelton to look into the funding for the next meeting to see if the costs for installing electric feed pillars at the Pinfold & Dr Dysons Garden.

2509/33 To be notified of the ERNLLCA training events and seminars determining any actions required.

Resolved – Cllrs Booth & Knowles to attend the ERNLLCA Conference on 21/10 along with the Clerk.

Proposed: Cllr Booth, seconded: Cllr Holgate. All in favour.

Cllrs to advise the Clerk of any other training requirements.

2509/34 To consider the insurance renewal for 2025/26 received from Zurich.

Resolved – approval of the renewal.

Proposed: Cllr Booth, seconded: Cllr Carlile. All in favour.

Grants

2509/35 To consider the grant request received from Axholme Camera Club.

Resolved – a grant of £200 approved.

Proposed: Cllr Farmer, seconded: Cllr Martin. All in favour.

2509/36 To consider the grant request received from Haxey Memorial Hall.

Resolved – a grant of £2,000 approved.

Proposed: Cllr Booth, seconded: Cllr Steers. All in favour.

2509/37 To consider the grant request received from WPFA.

Resolved – a grant of £3,000 approved.

Proposed: Cllr Booth, seconded: Cllr Parkin. 9 for, 2 against and 2 abstentions.

2509/38 To consider the grant request received from Haxey & Westwoodside Bowls Club.

Resolved – a grant of £500 approved.

Proposed: Cllr Parkin, seconded: Cllr Martin. 12 for with 1 abstention.

2509/39 To consider the grant request received from FPCA Football at Haxey Playing Fields.

Resolved – a grant of £1,000 approved.

Proposed: Cllr Parkin, seconded: Cllr Harris. 9 for, 3 against and 1 abstention.

Expenditure

2509/40 To approve the following accounts.

29.07.25	A Holgate	Haxey toilet key	20.00
29.07.25	D Roberts	Epworth PROW cut 2	2,066.40
29.07.25	D Roberts	Haxey PROW cut 2	2,272.30
29.07.25	D Roberts	WB PROW cut 2	438.00

29.07.25	NS Groundcare	Verges 662/2025	360.00
05.08.25	BT	Phone & Broadband	74.92
05.08.25	Cloudy IT	IT Support - 8400	42.58
05.08.25	G Backhouse	Handyman	
05.08.25	NS Groundcare	Haxey Various 665	252.00
06.08.25	NS Groundcare	Verges 674/25	2,604.00
15.08.25	Marmax Products	Benches/plaques	1,141.20
15.08.25	NS Groundcare	Verges 677/25	816.00
19.08.25	CPRE	Membership renewal	36.00
22.08.25	NS Groundcare	Haxey verges 682/25	440.00
22.08.25	Axholme Rosettes	Allotment presentation	15.00
22.08.25	Bawtry 2008 Squad	Donation	250.00
26.08.25	D Hotson	Salary	
26.08.25	Nest	Pension - Aug	
26.08.25	HMRC	Tax & NI	
27.08.25	Land Registry	Title map	14.00
05.09.25	BT	Phone & Broadband	47.92
09.09.25	Arrow Publication	Article Fee	84.00
09.09.25	G Backhouse	Handyman	
09.09.25	Cloudy IT	IT Support - 8750	42.58
16.09.25	NS Groundcare	Haxey various - 700/25	126.00
16.09.25	NS Groundcare	Verges 696/25	2,124.00
16.09.25	NS Groundcare	Haxey various - 691/25	126.00
23.09.25	Zurich Municipal	Insurance renewal	1,111.86
23.09.25	ERNLLCA	Training Fee x 2	72.00
23.09.25	PKF Littlejohn	External audit fee	504.00
23.09.25	SLCC	Membership renewal	105.00
26.09.25	HSBC	Bank charges	2.00
30.09.25	NS Groundcare	Verges 704/25	816.00
30.09.25	NS Groundcare	Haxey various 708/25	288.00
30.09.25	NS Groundcare	Haxey verges 707/25	440.00
01.10.25	D Hotson	Salary	
01.10.25	HMRC	Tax & NI	
01.10.25	NEST	Pension - Sept	
Total expenditure up to 30th September 2025			22,300.22

Resolved – approval for the payment of the invoices.

Proposed: Cllr Thorpe, seconded: Cllr Skelton. All in favour.

2509/41 To agree the time and date of the next meeting as Tuesday 28th October at 7pm.
Date & time agreed.

2509/42 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed if required.

Resolved – to exclude the public and press. One resident left the meeting.

Resolved – approval to allow a tenant to renew a damaged fence as discussed.

Proposed: Cllr Booth, seconded: Cllr Thorpe. All in favour.

Appendix A – Abbreviations

AA	Allotment Association
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	His Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch NHP
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
P&CC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WLHH	We Live Here Haxey
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside