

## **HAXEY PARISH COUNCIL**

**Minutes from the meeting held on Tuesday 25<sup>th</sup> April 2025 at 6.45pm at the Foreman Carter Centre, Westwoodside.**

**Present:** Cllrs Bond, Booth, Carlile, Cunningham, Farmer, Harris, Holgate, Knowles, Lindley, Martin, Parkin & Skelton.

**Also Present:** 6 resident, Sarah Jackson – Rural Housing Officer & Ward Cllr Judy Kennedy.

**Chairman:** Cllr Holgate presided.

**Clerk:** Deb Hotson

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**2504/01** Apologies and reasons for absence received from Cllrs Steers & Thorpe.

**2504/02** **Resolved** - to temporarily suspend the meeting for a period of normally, no more than 15 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. Sarah Jackson was welcomed and went through the results of the recent survey carried out in Haxe. The information will be sent to the Clerk for circulation.

Cllr Knowles asked what NLC plans were to which Sarah Jackson stated that NLC Strategic Group sat on the panel and have seen the report. All options will be looked at further down the line.

Defra are funding the project and the grants for building the houses would be via Home England.

Sarah Jackson left the meeting at 7pm after thanking the Council for allowing the survey to be undertaken.

A resident stated that cars are still being parked next to the barriers that had been erected on Thinholme Lane to stop parking.

**2504/03** To approve the following minutes:

**Resolved** – approval of the Parish Council Meeting held on 25<sup>th</sup> February 2025.

**Proposed:** Cllr Carlile, seconded: Cllr Skelton. 8 for with 4 abstentions.

**Resolved** – approval of the Parish Council Meeting held on 25<sup>th</sup> March 2025.

**Proposed:** Cllr Parkin, seconded: Cllr Booth. All in favour.

**2504/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Holgate declared a personal interest in agenda item 2504/28.

Cllr Farmer declared a personal interest in agenda item 2504/23.

Cllr Knowles declared a personal interest in agenda item 2504/34.

Cllr Martin declared a prejudicial interest in agenda item 2504/28.

Cllr Skelton declared a personal interest in agenda item 2504/38.

**2504/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

Dispensation granted regarding item 2504/12 due to the Parish Council being Sole Trustee of WPFA.

**2504/06** **Planning**

a. To note the minutes of the Planning Committee meeting held on 23<sup>rd</sup> April 2025.

Item noted.

b. To consider the following planning applications which were received after the Committee agenda was issues:

**2025/483** – planning permission to erect a single storey rear extension and garage conversion and erect new detached double garage including new gates at front of dwelling at Ash Vista, Upperthorpe Hill, Westwoodside.

**Resolved** – no objection with the following comments:

A large plot that can accommodate the proposal. The garage is slightly forward of building line on high ground; this will create a dominating effect on its street scene, and it should be either screened or moved back on the proposed plans. It should not affect neighbouring properties in terms of privacy or over shadowing.

**Proposed: Cllr Carlile, seconded: Cllr Booth. All in favour.**

**2025/495** – planning permission for alterations to existing dwelling including replacing existing flat roof with new pitched roof at Leyburn, 37 Commonside, Westwoodside.

**Resolved** – no objection with the following comments:

The proposal is for a large section of flat roof to be changed to pitched it should not impact on the character of the area or street scene, which are a mix of housing types. The plot is large enough to accommodate the proposal which should not create any over shadowing or privacy issues. There is some internal reconfiguration, which will not affect the overall proposal.

**Proposed: Cllr Parkin, seconded: Cllr Carlile. All in favour.**

#### **2504/07 Clerks Report**

- a. North Humber to High Marnham Consultation.
- b. HWRA Martyn's Law update.
- c. Standing Order & Financial Regulations update – to be reviewed at the May meeting.
- d. ERNLLCA March newsletter.
- e. CPRE Countrywise April newsletter.
- f. Resident letter regarding the bus stop at the Pond in Westwoodside. Clerk to thank the lady and inform her that this will be added to the next agenda and Hornsby's will be asked for their comments.
- g. NALC – Planning & Age Friendly communities surveys.
- h. In Bloom 2025 application has been submitted to NLC. The Council agreed to fund £147 of the £1,547 grant application.

#### **Highways / Neighbourhood Services / North Lincolnshire Council items**

#### **2504/08 To receive an update regarding the removal of the hedge on Nethergate.**

Cllr Kennedy met with an officer from ONGO. There were no Cllrs present although there had been an invite. ONGO will cut back the hedge the lamppost in September and in the meantime cut back any branches overhanging the road – this is yet to be done as the hedge was still overhanging the road this evening.

#### **2504/09 To receive an update of the proposed parking for Church, High, Low Street, Haxey determining any actions required.**

There is a new officer in situ. Clerk to chase this up with the new officer for a date for a meeting.

#### **Reports / Updates**

#### **2504/11 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.**

Cllr Kennedy updated the Council on the following items:

- 2-month free access to North Lincolnshire Active for the over 66's.
- Not aware of buses travelling along Upperthorpe – it was stated that they do instead of using the highway. Buses are a hail & ride. Clerk to reiterate this to Hornsby's.
- Cllr Tim Mitchell has been speaking with Northern PowerGrid. The Utility Company is looking at creating a community information point which will be located at the Youth Hub carpark on 27/05. Information will be circulated in due course.

#### **2504/12 To receive the minutes and accounting details from the Westwoodside Playing Field Management Committee determining any actions required. Next meeting scheduled for 23<sup>rd</sup> May.**

Item noted.

Cllr Knowles stated that there were some issues with rabbits on the field. The Clerk is engaging the pest control company.

**2504/13** To receive an update report on Westwoodside Pond determining actions required.

The Clerk has been chasing the Environmental Agency for an answer regarding the disposal of the contents of the pond.

Cllr Parkin stated that he had had to upgrade the aerator as some pipes had been damaged. The aerator has been turned up. Once the water temperature reaches 18 degrees the fish will start to spawn.

**2504/14** To receive an update report from the Planting Working Group determining actions required.

A meeting will be arranged for mid-May to discuss planting.

The keys to the toilets still haven't turned up so one to be sourced.

**2504/15** To receive an update report from Dr Dysons Garden Working Group determining actions required.

Clerk to ask the WI to remove the Easter decorations from the garden in the in future to remove items in a timely manner.

The contractor to be asked to be careful on future cuts as some plants have been damaged. A boundary will be installed so the planting is more prominent.

There is a new volunteer who is contributing to this area. The sensory garden will grow in time.

Cllr Harris suggested having an electricity source in the area. Cllr Booth stated that at the last meeting solar lighting had been agreed. This will be taken back to the next meeting of the Working Group for further discussion.

**2504/16** To receive an update report on VE/VJ Day determining any actions required.

Cllr Martin stated that the advance warning signs are not out yet. Clerk to chase.

The Clerk has added the event to Facebook.

**2504/17** To receive an update report on the responses received from the Governance Community Review letters sent to all T & PC's, including the offer to meet the MP Lee Pitcher determining if any further actions are required.

The Clerk has contacted the MP twice with no response. Clerk to chase again and item to be deferred.

**2504/18** To receive an update report on the updating of the Community Emergency Plan determining actions required.

Clerk to circulate and Cllrs to complete to the best of their knowledge and send back to the Clerk who will collate the information.

**2504/19** To receive an update on the storage of the Commemorative status/objects determining actions required.

Cllr Farmer will store the items for the Council.

Cllrs would go through the items this evening.

**2504/20** To receive a report from the ERNLLCA District Committee meeting held on 24/04 determining ant actions required.

Cllrs Knowles & Holgate attended the meeting.

A brief was provided by NLC LiveWell scheme.

A discussion was held regarding the Government re-organisation and the impact this will have on North Lincolnshire. This will be discussed further in November.

ERNLLCA have produced a report on what the local authorities have put forward. This will be circulated.

**General Items**

**2504/21** To notify the Clerk of items to be placed on the agenda for the next meeting.

- Hornsby buses.

**2504/22** To notify the Clerk of items to be submitted for inclusion into the next edition of the Arrow.

- VE Day photos – if available.

**2504/23** To receive an update on the concerns raised by residents regarding the issues on Thinholme Lane/Holm Road determining actions required.

Cllr Farmer provided evidence of planning and ownership of the piece of land on Thinholme Lane.

Cllr Farmer to speak with the staff and ask that they do not park where the barriers are.

Clerk to circulate the information.

Cllr Lindley stated that this has been an item on the agenda for some time, she didn't really know what the Council could do but it needs resolving and removing from the agenda.

**2504/24** To determine actions required regarding the recent electricity outage in the parish.

Northern PowerGrid have responded to a personal email from Cllr Holgate stating that they have funding to sort this issue out.

The local MP has been involved as has a NLC Officer.

**2504/25** To be notified of the recent Quickline works carried out determining any actions required.

The Clerk has contacted NLC, and works were halted until some issues were resolved with Quickline, but they are allowed to close roads if and when required.

**2504/26** To consider attendance to the Work Nest Councils H & S webinar.

Item noted.

**2504/27** To consider attendance to the NLC Standards & Code of Conduct Training.

Cllrs to attend the training.

**2504/28** To be notified of the Willow Field Licensing consultation determining actions required.

Cllr Martin was asked some questions; he then left the meeting.

The council noted this item.

Cllr Martin re-joined the meeting.

**2504/29** To discuss the concerns raised by a resident at the Annual Parish Meeting regarding the Combined and Endowed charities determining any actions required.

The concerns raised only related to the Combined Charity.

A letter had been received this evening from the chair of the Combined Charity. This was read out at the meeting.

**Resolved – Cllr Lindley** proposed that as the representative from the Parish Council she will put the following suggestions to the Chairty at their next meeting. **Seconded: Cllr Martin. 7 for with 5 against.**

1. Clarification of how much of the current funds are endowed and cannot be spent.
2. Copy of the letter from the Chairman of the Charity is provided to the concerned resident.  
Chairman to be asked for permission.

3. The current advert is changed to provide details of how to apply for funding.

It will be for the charity to decide if they want to undertake/take action on these suggestions.

### **Finance**

**2504/30** To receive a copy of the Financial Statement up to 29<sup>th</sup> April 2025.

Item noted.

**2504/31** To be notified of the Police & Crime Commissioners Funding determining any actions required.

Item noted. Clerk to send the application submitted from the WPFA to HPFA for information.

**2504/32** To consider the replacement of the stolen gate at the Jubilee Wood determining any other actions required.

**Resolved –** replace the gate for a cost of £230. Cllr Martin will then weld the gates to the post.

**Proposed: Cllr Booth, seconded: Cllr Parkin. All in favour.**

**2504/33** To consider attendance to the Management of Memorial Inspection Workshop.

Item noted.

**2504/34** To consider the renewal of the ERNLLCA Membership for 2025/26 at a cost of £1,167.50.

**Resolved** – approval of the renewal of the membership.

**Proposed: Cllr Booth, seconded: Cllr Harris. All in favour.**

**2504/35** To be notified and approve the Internal Audit report 2024/25 and determine any actions required.

**Resolved** – approval of the report and all recommendations to be actioned.

**Proposed: Cllr Lindley, seconded: Cllr Booth. All in favour.**

**2504/36** To approve the Annual Governance Statement 2024/25.

**Resolved** – approval of the Statement.

**Proposed: Cllr Booth, seconded: Cllr Skelton. All in favour.**

**2504/37** To approve the Accounting Statement 2024/25.

**Proposed: Cllr Bond, seconded: Cllr Parkin. All in favour.**

**2504/38** To approve funds for the 2025 Mere Letting.

**Resolved** – approval of £100 for the letting of the Haxey Pinfold.

Cllr Skelton to request the Secretary sends an invoice for payment to the Clerk.

**Proposed: Cllr Carlile, seconded: Cllr Parkin. 11 for with 1 abstention.**

### **Grant Requests**

**2504/39** To consider the grant request from Westwoodside Village Hall.

**Resolved** – it was thought that there were sufficient funds available for the village hall at this time.

**Proposed: Cllr Lindley, seconded: Cllr Martin. All in favour/**

**2504/40** To consider the grant request from Haxey Scout Group.

**Resolved** – a sum of £350 was approved for the grant.

**Proposed: Cllr Martin, seconded: Cllr Cunningham. All in favour.**

### **Expenditure**

**2504/41** To approve the following accounts.

07.04.25	BT	Phone & Broadband	69.85
10.04.25	Information Commissioner	Data Protection Fee	47.00
11.04.25	J Beardshall	Dr Dysons expenditure	50.86
11.04.25	NS Groundcare	Verges 306/2025	1,980.00
22.04.25	HSBC	Bank charges	8.00
22.04.25	Arrow Publication	Article Fee	126.00
22.04.25	G Backhouse	Handyman	181.25
22.04.25	Cloudy IT	IT Support 7020	42.58
22.04.25	Axholme Wildlife Man.	Pest Control	75.00
22.04.25	D Knowles	Printing consumables	24.99
22.04.25	Public Sector Audit	Internal Audit Fee	760.00
29.04.25	NS Groundcare	Haxey verges 609	480.00
29.04.25	NS Groundcare	Haxey various 610	216.00
29.04.25	Salaries	Apr-25	
29.04.25	HMRC	Tax & NI	487.99
29.04.25	NEST	Pension - April	150.34
<b>Total expenditure up to 29th April 2025</b>			<b>£5,936.66</b>

**Resolved** – approval of the accounts as set out above.

**Proposed: Cllr Parkin, seconded: Cllr Martin. All in favour.**

**2504/42** To agree the time and date of the next Parish Council meeting as Tuesday 27<sup>th</sup> May 2025.

The Annual Meeting of the Parish Council will be held at 7pm prior to the May meeting.

Item agreed.

**2504/43** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed if required.

No further issues for discussion.

### **Appendix A – Abbreviations**

AA	Allotment Association
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	His Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
P&CC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WLHH	We Live Here Haxey
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside