

## HAXEY PARISH COUNCIL

**7Minutes from the meeting held on Tuesday 30<sup>th</sup> April 2024 at 7pm at the Foreman Carter Centre, Westwoodside.**

**Present:** Cllrs Booth, Bond, Carlile, Harris, Holgate, Knowles, Lindley, Martin, Parkin, Rowbotham, Skelton, Steers & Taylor.

**Also Present:** 8 resident & Ward Cllr David Rose.

**Chairman:** Cllr Holgate presided.

**Clerk:** Deb Hotson

**2404/01** Apologies and reasons for absence received from Cllr Thorpe.

**2404/02 Resolved** - to temporarily suspend the meeting for a period of normally, no more than 15 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

A resident informed the council that she had attended the meeting regarding the state of repair to Turbary Road. For the past 5/7 years her husband has maintained the bridleway but has now stopped. The resident stated that there is a business located on the road and the local parish councils have land too including West Butterwick (WB) and Owston Ferry (OF). The land that the WB & OF rent is used by heavy agricultural vehicles which are deemed to be also cutting down trees and damaging the verges. Residents are looking for a small donation from the councils, NLC have agreed to pay 20% of the £3000 cost for plannings and to disc and level and the Lincolnshire Wildlife Trust have also agreed to pay a contribution. A further £3000 would be required for additional stones. The residents will pay the remaining cost. The resident husband who has carried out the previous maintenance work would also carry out this work.

It was stated by a further resident that it wasn't just residents using the bridleway but by those using the business that she ran. The resident stated that her son also assisted with the maintenance, and she was prepared to put in funding to upkeep the track. The resident went on to say that an ambulance had been called for a back injury and the ambulance would not take the patient back down the lane and an air ambulance had to be called. Companies are also refusing to use the track for deliveries and that resident had agreed to pay a larger contribution to the costs.

Another resident stated that the WB & OF vehicles are massive and speed down the track.

Cllr Booth stated that the Parish Council have many times addressed the state of the track with the local authority who have allowed planning permission to those business that excessively use this bridleway.

It was stated that WB & OF would be discussing at their May or June meeting.

A resident stated that she had asked one of the tractor drivers if they would contribute to the cost of repairs and he had stated that the track was ok. It was suggested that she goes direct to the farm.

Cllr Bond asked if the track could be adopted?

The meeting was re-opened.

**2404/03** To approve the following minutes:

**Resolved** – approval of the minutes of the Parish Council meeting held on 26<sup>th</sup> March 2024.

**Proposed: Cllr Rowbotham, seconded: Cllr Lindley.**

**2404/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Holgate & Carlile declared a personal interest in agenda item 2404/09.

Cllrs Harris, Parkin & Rowbotham declared a personal interest in agenda item 2404//36.

Cllr Knowles declared a personal interest in agenda item 2404/32.

**2404/05** To note dispensations given to any member of the Council in respect of the agenda items listed.  
Dispensation granted regarding item 2404/12 due to the Parish Council being Sole Trustee of WPPFA.

**2404/06** **Planning**

To note the minutes of the Planning Committee meeting held on 24<sup>th</sup> April 2024.

The minutes of the meeting were noted.

**2404/07** **Clerks Report**

- a. Norther PowerGrid Foundation Grant funding information.
- b. North Humber to High Marnham- Community update newsletter April 2024.
- c. ERNLLCA District Committee meeting – 25/04.
- d. NLC Transfer of verge / PROW cutting – Financial update. Cllr Booth stated that there was some fence damage on the fence adjacent to the school. Details will be provided to the Clerk.

**Highways / Neighbourhood Services / North Lincolnshire Council items**

**2404/08** To receive an update report regarding the installation of electricity on Greenhill, Haxey and Christmas Street Lighting.

NLC are waiting for their contractor to check on the site and the Council will be informed when this has been completed.

**2404/09** To be notified of the latest information from residents of Turbary Road, Haxey determining any further actions required.

It was stated that the bridleway was the responsibility of NLC as the public right of way authority.

NLC have allowed businesses planning permission so therefore should take full responsibility.

Cllr Taylor suggested that NLC should update the road from a bridleway to a byway.

Cllr Booth suggested that a donation was made as the council takes rent from tenants that use land on the Turbary. It could be that the tenancy agreement is amended stating that users are responsible for damage to the track.

Cllr Rose added that the track will remain as a bridleway and that the residents have been lucky to get a donation from NLC.

Cllr Booth stated that the problem needs fixing short term and then the long-term maintenance needs to be addressed.

**Resolved** – 30% of the £3000 totalling £900 to be given to the residents towards the planning, disc and levelling costs.

**Proposed: Cllr Bond, seconded: Cllr Booth. 7 for 6 against.**

Clerk to inform WB & OF Parish Councils.

Clerk to ask that NLC to host a meeting as the responsible authority and write and invite all users. A venue can be provided.

Clerk to ask about upgrading the road to a byway to ensure it is maintained regularly by the local authority.

7 residents left the meeting.

**2404/10** To be notified of the Stagecoach v bus shelter claim determining actions required.

**Resolved** - A picture of the bus shelter on Commons side was circulated and it was agreed that this model is acceptable with no sides or bench and to ensure that it fitted without obstructing the highway.

**Proposed: Cllr Holgate, seconded: Cllr Parkin. All in favour.**

**Reports / Updates**

**2404/11** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Apologies were received from Cllr Kennedy.

Cllr Rose stated that the C202 was out for consultation to place a permanent weight limit.

Cllr Rose has received concerns from residents regarding parking on the grass verge on Thinholme Lane. Cllr Rose to check the ownership and if belonged to NLC, trees would be planted.

**2404/12** To receive a report from the Westwoodside Playing Field Management Committee.

The minutes were circulated prior to the meeting.

**2404/13** To receive an update report on Westwoodside Pond determining actions required.

The results of the testing of the pond for pollutants have been received.

**Resolved** – Clerk to submit the report to the Environmental Agency for advice in stopping the pollutants from entering the pond. A copy to be sent to NLC Highway Department asking for a copy of the management plan that has allowed the water runoff to go into a private pond. A slurry trap was installed last year but this is not stopping chemicals running in. What are NLC to do, the pollution has been caused due to the lack of drainage.

Clerk to also share with the Westwoodside Pond Lighting Committee as they enter the water.

**Proposed: Cllr Knowles, seconded: Cllr Martin. 12 for with 1 against.**

**2404/14** To receive an update report from the Planting Group including the following items determining actions required: -

The Clerk stated that she has been corresponding with NLC regarding the removal of the hedge to the right of the toilet block and then for the small wall to be repaired. Clerk to provide a deadline of the end of May for all works to be completed. If this hasn't been done then the hedge will at least need trimming so the Council will engage a contractor and pass the invoice on to NLC.

- Monthly update – Cllr Rowbotham stated that she will circulate the minutes when completed. There is an action plan in place to install all the wooden soldiers/structures. The Pond Lights Committee have been invited to join but declined. Perennials have been purchased, the new planters are in situ and weeding has started in the absence of a handyman. The hanging baskets are being grown on by the Nursery and are themed red, white and blue. A list of beds and planters have been allocated either Councillors or residents to maintain and water.
- Refurbishment of the Rose Garden, Haxey – it was suggested that wildflowers are put on the site this year. Cllr Booth suggested that the roses are pruned back hard.

**2404/15** To receive an update report from the 80<sup>th</sup> D-Day Event Working Group determining any actions required.

The minutes and Action plan were circulated prior to the meeting.

All relevant paperwork had been submitted including a requested Medical Plan.

Notices, posters, and all advertising has been completed.

Businesses have been informed and asked to get involved.

Cllr Booth stated that she had written to Haxey School stating that she was disappointed in the lack of communication. WWS School are very keen and are involved.

Councillors to take a look at the information that will be going on to the 5 WW2 Tommie's and let the Clerk have any comments by the end of the week.

Cllr Taylor suggested that once the event is over the Tommie's could be erected on the wall in the porch of the church.

Clerk to ask the RAF for an update on the flypast.

Clerk to remind the Army and RAF representatives about the meeting scheduled for 15<sup>th</sup> May.

**2404/16** To receive an update report regarding the installation of CCTV in the parish determining actions required.

The CCTV is in and working. Clerk to ask the Police representatives to provide update on the CCTV when they next attend a meeting.

### **General Items**

- 2404/17** To notify the Clerk of items to be placed on the agenda for the next meeting.  
Clerk to be informed of any items.
- 2404/18** To notify the Clerk of items to be submitted for inclusion into the next edition of the Arrow.
- Over 70's.
- 2404/19** To nominate Councillor (s) to undertake the asset register checks determining actions required.  
**Resolved** – Cllrs Rowbotham, Martin & Bond to undertake the asset register checks. The group to liaise and provide a report for the next meeting on actions to be taken.
- 2404/20** To be notified of the Keadby to Cottam & Keady to West Burton overhead line refurbishment determining actions required.  
Item noted.
- 2404/21** To determine actions required regarding the responses received for the North Humber to High Marnham refurbishment determining actions required.  
**Resolved** – Cllr Steers to write a report to be sent to National Grid with copies of the letters that have been received. 12 letters were received from East Lound residents, none from Graizelound or Haxey.
- 2404/22** To be notified of the correspondence received from the Haxey & Westwoodside Poppy Appeal Organisers determining any actions required.  
Clerk to inform the organisers that an advert can be placed into the next Arrow asked for volunteers.  
Clerk to order 3 wreaths for Remembrance Day.
- 2404/23** To be notified of the ERNLLCA AGM motion determining any actions required.  
Item noted.
- 2404/24** To be notified of the correspondence received from the Allotments regarding the main drain determining any actions required.  
Clerk to ask NLC if they are able to unblock the drain as they did a few years ago.  
Clerk to ask the adjoining tenant to clear out his dyke.
- 2404/25** To be notified of the NLC Idle Bank Weight limit notice & Statutory Reason determining any actions required.  
**Resolved** – support the notice.
- ### **Finance**
- 2404/26** To receive a copy of the Financial Statement up to 30<sup>th</sup> April 2024.  
The statement was signed and approved.
- 2404/27** To be notified and approve the Internal Audit report 2023/24 and determine any actions required.  
**Resolved** – approval of the report. The Clerk will address any issues.  
**Proposed: Cllr Booth, seconded: Cllr Parkin. All in favour.**
- 2404/28** To approve the Annual Governance Statement 2023/24.  
Item deferred.
- 2404/29** To approve the Accounting Statement 2023/24.  
Item deferred.
- 2404/30** To consider membership renewal for the Clerks & Council Direct.  
**Resolved** – approval to renew the membership for one person. Clerk to ask if the magazine is available online.  
**Proposed: Cllr Bond, seconded: Cllr Skelton. 11 for with 2 abstentions.**
- 2404/31** To consider the membership renewal for HWRA.  
**Resolved** – approval to renew the membership.

**Proposed: Cllr Booth, seconded: Cllr Skelton. All in favour.**

**2404/32** To consider the membership renewal for ERNLLCA.

**Resolved** – approval to renew the membership.

**Proposed: Cllr Booth, seconded: Cllr Knowles. 12 for with 1 abstention.**

**2404/33** To consider the next steps for Dr Dysons Garden refurbishment determining actions required.

**Resolved** – NS Groundcare was selected to carry out the works. Clerk to ask if a small picket fence could be included in the cost.

**Proposed: Cllr Booth seconded: Cllr Lindley. 12 for with 1 abstention.**

**2404/34** To consider the installation of a further defib in Haxey determining actions required.

**Resolved** – the Parish Council to contribute £750 towards the cost of a new defib to be placed into the kiosk on Low Street and to fund the continued maintenance.

Clerk to ask BT if the electricity can be reinstated.

**Proposed: Cllr Harris, seconded: Cllr Harris. 12 for with 1 abstention.**

**2404/35** To consider the replacement of the large union jack flag located at Haxey Pinfold.

**Resolved** - Cllr Knowles stated that a resident who was involved in the Military Memorial Group will paint a removable wooden flag.

**Proposed: Cllr Skelton, seconded: Cllr Knowles. All in favour.**

### **Grant Requests**

**2404/36** To consider the grant request from Haxey Playing Field Association.

**Resolved** – provide a donation of £5000.

**Proposed: Cllr Harris, seconded: Cllr Skelton. 12 for with 1 abstention.**

### **Expenditure**

**2404/37** To approve the following accounts.

Salary, expenses & admin		
H M Revenue	Employers NI / Tax	
NEST	Pension contributions	£153.47
BT	Phone & Broadband	£108.07
Arrow Publication	Article Fee	£84.00
Cloudy IT	IT Support	£42.58
WLHH	Haxey Pinfold Mere Rent	£70.00
CPRE	BKV Fee	£120.00
ICO	Data Protection fee	£35.00
NS Groundcare	Epworth, WB, OF, GT verges	£1,956.00
	Parish verges	£474.00
	Haxey various cuts	£252.00
Amazon	TV Monitor	£459.00
Vision ICT	Webhosting fee	£180.00
A Steers	Postage – pond testing	£8.79
R Dixon	Internal Audit fee	£700.00
C Matthias	80 <sup>th</sup> D-Day status – NLC Comm Fund	£271.72
East Lound Pond Lights Comm.	Donation - Planting	£300.00
HSBC	Bank charges	£8.00
Axholme Wildlife Management	Pest control	£75.00
Total Expenditure 30 <sup>th</sup> April 2024		£7,055.13

**Resolved** – approval of the monthly accounts for payment.

**Proposed: Cllr Rowbotham seconded: Cllr Harris. All in favour.**

**2404/38** To agree the time and date of the next Parish Council meeting as 6.30p on Tuesday 28<sup>th</sup> May 2024. This will follow the Annual Meeting of the Parish Council.

All agreed.

**2404/39** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed if required.

No items for discussion.

### **Appendix A – Abbreviations**

AA	Allotment Association
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
P&CC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WLHH	We Live Here Haxey
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside