

HAXEY PARISH COUNCIL

Westwoodside Playing Field Management Committee

Minutes of a meeting of Haxey Parish Council Westwoodside Playing Field Management Committee held on **Friday 26th May 2023 at 9am via a zoom link.**

Present: R Carter, M Fenlon, A Brocklebank, J Henwood, Cllr Rowbotham & Deb Hotson – Parish Clerk. R Carter in the Chair.

1. **Apologies for absence**

Apologies received from Cllrs Knowles, Skelton & Holgate. Cllr Foreman did try and join the meeting several times but had issues with the sound so had to drop out.

2. **To approve the minutes of the meetings held on 21st April 2023**

Resolved - approval of minutes.

3. **Site Issues**

• **Update on workdays –**

3.1 The padlock on the drop-down bollard has been broken along with the handle. R Carter and T Foreman to replace the padlock and repair the handle. **R Carter/T Foreman**

3.2 R Carter and Cllr Foreman to repair the skatepark. **R Carter/T Foreman**

3.3 M Fenlon has reported the recent fire that was started on the skate ramp to the police. The mother of one of the youths has been informed.

• **Review of users/bookings -**

3.4 The calendar has been updated and circulated.

3.5 Current users are M Fenlon, Evolve, Epworth Colts and the Brownies. There are also some private parties booked.

3.6 A Brocklebank to clean on Monday and to move all furniture in the meeting room and shake and vac the carpet. **A Brocklebank**

• **Centre Weekly Checks May/June –**

3.7 M Fenlon has completed the May checks. R Carter to do the June checks, M Fenlon to do the week commencing the 12th June. **R Carter/M Fenlon**

• **MUGA surface upgrade**

3.8 M Fenlon stated that the quote received was for £46k. The Epworth Colts FA registered Coach, Graham Pelling has stated that he can look into this for the Committee.

3.9 The MUGA is to be serviced, if funding is not available then the old sand to be replaced with new every couple of years. **R Carter**

• **Reminders**

3.10 PC Annual rent - June. R Carter to send a letter to the Parish Council. **R Carter**
AGM – June.

The boiler service – May – T Foreman is arranging.

T Foreman

Fire Risk Assessment is due in May. R Carter and J Henwood to do on Monday 5th.

R Carter/J Henwood

• **CCTV**

3.11 R Carter waiting for a quote from Jason.

R Carter

4 **Finance**

4.1 Update on Finances - R Carter provided a breakdown prior to the meeting.

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- 4.2 Grant for solar panels – the panels are in place and even though not fully charged are already saving money as not taking from the grid. Unfortunately, due to the scaffolding being up over the last week, youths climbed up it and damaged the guttering and brackets. T Foreman is in the process of sorting out the repairs. **T Foreman**
R Carter and the Clerk to be provided with access via an App. **Clerk/R Carter**

5 Outstanding Actions

- 5.1 The outstanding points from the last meeting were reviewed as follows:
- New tap has been installed and needs electrical connection. **R Carter**
 - Risk Assessment to be done. **R Carter**
 - Burglar Alarm call point in Meeting Room. This has been rectified.
 - M Fenlon confirmed there will be 1 men's team from September. The pitch to remain as is.

6. AOB

- 6.1 Gates to be shot blasted before the end of June. The gates cannot be removed from the poles, so it was agreed to get the decorator to paint these and the goal posts with rust treatment white paint. Clerk to obtain a quote for the works. **Clerk**
- 6.2 The Axholme flag is up at the Centre for the week.
- 6.3 The goal post holes to be located and recorded with a what3words location for future location. **R Carter/J Henwood**
- 6.4 Clerk to send policies out for the next meeting. **Clerk**

7 Date of next meetings –

Will be held on Friday 23rd June 2023 at 9.30am at the Foreman Carter Centre.