

## HAXEY PARISH COUNCIL

### Committee Terms of Reference

<b>Name of Committee:</b>	Planning Committee
<b>Membership:</b>	Cllrs Booth, Carlile, Harris, Holgate, Knowles, Parkin & Steers
<b>Quorum:</b>	Three
<b>Need:</b>	To meet the Planning Authority consultation timetable  To ensure no risk of breach of the Local Government Act 1972, Schedule 12, paragraph 39 (1)
<b>Conditions:</b>	Membership of the Committee to be decided upon at its creation and the membership of the committee to be re-appointed at the Annual Council Meeting  Meetings to be convened on a monthly basis within the requirements of the Local Government Act 1972, schedule 12, para 10 and the Public Bodies (Admission to Meetings) Act, para 1. The meetings will be held on the Wednesday prior to the Full Council meeting unless otherwise agreed.  Meetings may exclude the press and public  Minutes to be presented to the next meeting of the Parish Council  The Committee may co-opt other Members of the Council if deemed necessary by the Committee  The Committee is empowered to invite specialist professional Officers or advisors to attend meetings to provide guidance as to matters under discussion.  The Committee may resolve to refer any planning application(s) for consideration at the next full council meeting with at least 7 days' notice prior to the agenda being issued.
<b>Restrictions:</b>	Only Members of the Council may be members of the Committee  Planning applications may be dealt with by the Parish Council to meet the needs of the Planning Authority timetable.  Only members of the Committee may speak at committee meetings other than by resolution of the committee or if specifically summoned.

The Parish Council's Code of Conduct and attendant regulations apply to this committee

The committee will resolve decisions

<b>Responsibilities</b>	<b>Powers</b>	<b>Legal authority</b>
To consider planning applications relating to, affecting or impacting on, the parish of Haxey	Committee to have power to resolve decisions	Local Government Act 1972, section 101
To consider matters that may be devolved to it, from time to time, by the Parish Council	Committee to make recommendations to the Parish Council unless given specific authority to resolve a particular matter	Local Government Act 1972, section 101

**Adopted on 26<sup>th</sup> September 2023**

**Review – at the Annual Meeting of the Parish Council**